

Borders College

Education Maintenance Allowance, Bursary and Student Support Funds Appeals Procedure

Education Maintenance Allowances, Bursaries and awards from student support funds are assessed in accordance with national policies and rules. The Board of Management has established a procedure whereby appeals against the application of these policies may be made.

Should you disagree with any decision made with your funding award you can appeal against this within 4 weeks from the date of your award by stating clearly your reasons for appeal and supply any supporting evidence that you feel may be relevant to your case. You should make your first stage of appeal to the Student Funding Manager by emailing studentfunding@borderscollege.ac.uk. Your case will be reviewed and you will be advised of the outcome of your appeal by email response.

If you still disagree with the decision of your award after the first stage appeal then you may appeal to the final second stage. You will be required to submit your appeal to the Appeals Panel with further explanation and supporting evidence to aid your case by emailing studentfunding@borderscollege.ac.uk. This must be done no later than 7 days from the date of your first stage appeal response. Any appeals received out-with the stated deadlines will be disregarded. The Appeals Panel is the final adjudicator and an appeal to this must show that the initial appeal had not been considered against all the relevant circumstances.

Carolyn Chapman
Student Funding Manager