

# Equality Impact Assessment

Guidance on completing Equality Impact Assessments can be found on the intranet in the equality and inclusion section

Document:	<p><i>What policy/procedure is under review?</i> Supporting Staff Involved in an Incident, Complaint or Claim Policy</p>
Executive Summary:	<p><i>Provide a brief summary – does the proposed change have any negative effect on one or more group of individuals? If yes, what adjustments/recommendations have been made to remedy negative impacts?</i></p> <p>This is a new policy which is required to be implemented as part of the review and changes to Complaints Handling. It is intended to provide high level support to staff and to record and review support provided.</p> <p>It is intended to provide a template where everyone regardless of protected characteristic has access to the support that they require.</p> <p>Continued focus to deliver unconscious bias training will encourage staff to consider their biases when supporting individuals through complaints proceedings. This will address all PCs.</p>

By law we must meet the requirements of the Equality Act 2010 including the Public Sector Equality Duty. Please give due regard to the following when completing an EIA;

- 1: Does the policy/practice eliminate discrimination, harassment and victimisation?
- 2: Does the policy/practice promote equality of opportunity?
- 3: Does the policy/practice promote good relations?

<b>Protected Characteristic</b>	<p>Commentary</p> <p><i>For each protected characteristic provide a commentary of impact. If a negative impact occurs, consider the following;</i></p> <ol style="list-style-type: none"> <li>1. <i>Change the policy so impact is no longer negative</i></li> <li>2. <i>Justify why it has to be done e.g. health and safety legislation</i></li> <li>3. <i>Consider how you are going to mitigate the impact</i></li> </ol>
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<p><b>Age</b>  <i>Someone belonging to a particular age, or range of ages</i></p>	<p>No negative impacts identified</p>
<p><b>Care Experienced</b>  <i>Someone who has been or is currently in care or from a looked-after background at any stage in their life. This includes adopted children who were previous looked-after.</i></p>	<p>No negative impacts identified</p>
<p><b>Marriage/Civil Partnership</b>  <i>Married couples and civil partnership should be treated the same on a wide range of matters</i></p>	<p>No negative impacts identified</p>
<p><b>Race</b>  <i>Refers to a group of people defined by their race, colour and nationality (including citizenship) ethnic or national origins</i></p>	<p>No negative impacts identified</p>
<p><b>Sexual Orientation</b>  <i>A persons sexual and/or romantic attraction to other people, or lack thereof</i></p>	<p>No negative impacts identified</p>
<p><b>Disability</b>  <i>A physical or mental impairment which has a substantial and long-term adverse effective on a person's ability to carry out normal day-to-day activities</i></p>	<p>No negative impacts identified</p>
<p><b>Gender identity/ reassignment</b>  <i>The process of transitioning from one</i></p>	<p>No negative impacts identified</p>

<i>gender to another (can include changing names, pronouns, dressing differently, medical intervention and living in their self-identified gender)</i>	
<b>Pregnancy/maternity</b> <i>Refers to being pregnant and the period after birth (linked to maternity leave in the employment context)</i>	No negative impacts identified
<b>Religion or Belief</b> <i>Religious and philosophical beliefs, including lack of belief (atheism)</i>	No negative impacts identified
<b>Sex</b> <i>Gender assigned at birth</i>	No negative impacts identified
<b>Employment or Trade Union Membership</b>	No negative impacts identified
<b>Past Criminal Convictions</b>	No negative impacts identified
<b>Poverty or Deprivation</b>	No negative impacts identified

Owner:	Deborah Kerr	
Date initiated:	February 2021	
Consultation:	<i>Which groups were consulted with in the development of this EIA?</i> JCCP and staff through the Staff and Union representatives	
Signature (Owner)	<i>Deborah M Kerr</i>	Date 02.2021
Signature (Equalities Officer)	Amy Brydon	Date 31.05.2021

Please return the completed Equality Impact Assessment to the Equalities Officer ([abrydon@borderscollege.ac.uk](mailto:abrydon@borderscollege.ac.uk))