

Equality Impact Assessment

Guidance on completing Equality Impact Assessments can be found on the intranet in the equality and inclusion section

Document:	<i>What policy/procedure is under review?</i> Staff Handbook
Executive Summary:	<i>Provide a brief summary – does the proposed change have any negative effect on one or more group of individuals? If yes, what adjustments/recommendations have been made to remedy negative impacts?</i> Changes and updates made to reflect current practice.

By law we must meet the requirements of the Equality Act 2010 including the Public Sector Equality Duty. Please give due regard to the following when completing an EIA;

- 1: Does the policy/practice eliminate discrimination, harassment and victimisation?
- 2: Does the policy/practice promote equality of opportunity?
- 3: Does the policy/practice promote good relations?

Protected Characteristic	<p>Commentary</p> <p><i>For each protected characteristic provide a commentary of impact. If a negative impact occurs, consider the following;</i></p> <ol style="list-style-type: none"> <i>1. Change the policy so impact is no longer negative</i> <i>2. Justify why it has to be done e.g. health and safety legislation</i> <i>3. Consider how you are going to mitigate the impact</i>
<p>Age</p> <p><i>Someone belonging to a particular age, or range of ages</i></p>	No negative impacts identified, handbook provides advice and information to all staff and identifies policies and procedures held on the web site.
<p>Care Experienced</p> <p><i>Someone who has been or is currently in care or from a looked-after background at any stage in their life. This includes adopted</i></p>	No negative impacts identified, handbook provides advice and information to all staff and identifies policies and procedures held on the web site.

<p><i>children who were previous looked-after.</i></p>	
<p>Marriage/Civil Partnership <i>Married couples and civil partnership should be treated the same on a wide range of matters</i></p>	<p>No negative impacts identified, handbook provides advice and information to all staff and identifies policies and procedures held on the web site.</p>
<p>Race <i>Refers to a group of people defined by their race, colour and nationality (including citizenship) ethnic or national origins</i></p>	<p>No negative impacts identified, handbook provides advice and information to all staff and identifies policies and procedures held on the web site.</p>
<p>Sexual Orientation <i>A persons sexual and/or romantic attraction to other people, or lack thereof</i></p>	<p>No negative impacts identified, handbook provides advice and information to all staff and identifies policies and procedures held on the web site.</p>
<p>Disability <i>A physical or mental impairment which has a substantial and long-term adverse effective on a person's ability to carry out normal day-to-day activities</i></p>	<p>No negative impacts identified, handbook provides advice and information to all staff and identifies policies and procedures held on the web site.</p>
<p>Gender identity/ reassignment <i>The process of transitioning from one gender to another (can include changing names, pronouns, dressing differently, medical intervention and living in their self-identified gender)</i></p>	<p>No negative impacts identified, handbook provides advice and information to all staff and identifies policies and procedures held on the web site.</p>

Pregnancy/maternity <i>Refers to being pregnant and the period after birth (linked to maternity leave in the employment context)</i>	No negative impacts identified, handbook provides advice and information to all staff and identifies policies and procedures held on the web site.
Religion or Belief <i>Religious and philosophical beliefs, including lack of belief (atheism)</i>	No negative impacts identified, handbook provides advice and information to all staff and identifies policies and procedures held on the web site.
Sex <i>Gender assigned at birth</i>	No negative impacts identified, handbook provides advice and information to all staff and identifies policies and procedures held on the web site.
Employment or Trade Union Membership	No negative impacts identified, handbook provides advice and information to all staff and identifies policies and procedures held on the web site.
Past Criminal Convictions	No negative impacts identified, handbook provides advice and information to all staff and identifies policies and procedures held on the web site.
Poverty or Deprivation	No negative impacts identified, handbook provides advice and information to all staff and identifies policies and procedures held on the web site.

Owner:	Deborah Kerr	
Date initiated:	26 November 2020	
Consultation:	<i>Which groups were consulted with in the development of this EIA?</i> JCCP	
Signature (Owner)	<i>Deborah M Kerr</i>	Date 26.11.2020
Signature (Equalities Officer)	Amy Brydon	Date 07.12.2020

Please return the completed Equality Impact Assessment to the Equalities Officer (abrydon@borderscollege.ac.uk)